

**ACTIVITY 1**

**Why should a business have a Code of Ethics?**

**LEARNERS SHOULD EXPLAIN IN THEIR OWN WORDS**

- It explains what values, ethics and beliefs the organisation should base its policies and behaviour
- It lays down standards for business behaviour – every person knows how to behave
- It gives people outside the organization confidence that the staff will behave with integrity
- It prevents the development of undesirable behaviour

**ACTIVITY 2**

**Explain in your own words what you understand by the word “fraud”. Give some examples that you have heard on the TV or read in newspapers.**

Learners to explain in their own words and give own examples

**ACTIVITY 3**

<b>1</b>	Leadership	<b>E</b>
<b>2</b>	Discipline	<b>C</b>
<b>3</b>	Transparency	<b>D</b>
<b>4</b>	Accountability	<b>F</b>
<b>5</b>	Fairness	<b>B</b>
<b>6</b>	Sustainability	<b>G</b>
<b>7</b>	Responsible management	<b>A</b>